



**Town of Los Altos Hills  
City Council Special Meeting Agenda  
Tuesday, July 31, 2012  
Council Chambers, 26379 Fremont Road  
Los Altos Hills, California**

**NOTICE TO PUBLIC**

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at [www.losaltoshills.ca.gov](http://www.losaltoshills.ca.gov) subject to Staff's ability to post the documents before the meeting.

**NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE  
LOS ALTOS HILLS CITY COUNCIL WILL BE HELD ON**

**TUESDAY, JULY 31, 2012 at 5:30 P.M.**

**Revision No. 2 – Friday, July 27, 2012**

The agenda for the special meeting is as follows:

**CALL TO ORDER (5:30 PM)**

- A. Roll Call
- B. Pledge of Allegiance

**CLOSED SESSION**

**ADJOURN TO CLOSED SESSION**

- A. **CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR**  
Closed Session: Public Employee Performance Evaluation  
(Pursuant to Government Code Section 54957)  
Positions: City Manager and City Attorney

**ADJOURN CLOSED SESSION**

**REPORT OUT OF CLOSED SESSION**

**PUBLIC SESSION – (Video Streaming will begin at 6:00 p.m.)**

6:00 P.M. RECONVENE PUBLIC SESSION

**1. AGENDA REVIEW**

**2. PRESENTATIONS AND APPOINTMENTS**

- A. Proclamation thanking the Santa Clara County Firefighters Local No. 1165 for their Assistance with the Town Picnic
- B. Recognition of Outgoing Los Altos Hills Youth Commission Leadership
- C. Appointments to the Youth Commission
- D. Appointments to the Environmental Design and Protection Committee
- E. Appointment to the Environmental Initiatives Committee
- F. Presentation on the Long Range Facilities Plan for the Regional Water Quality Control Plant and the Status of the Energy/Compost Facility by Phil Bobel and James Allen from the City of Palo Alto
- G. PG&E Rule 20 Program Presentation, by Sindy Mikkelsen from PG&E - **added with Revision No. 2**

**3. CONSENT CALENDAR**

- A. Approval of Meeting Minutes: City Council Special Meeting – June 11, 2012
- B. Approval of Meeting Minutes: City Council Regular Meeting – June 21, 2012
- C. Review of Disbursements: June 1, 2012 – June 30, 2012       \$ 872,789.29
- D. Resolution Authorizing the City Manager to Execute Standing Purchase Orders for Fiscal Year 2012-2013 in an Amount not to Exceed \$1,062,116 (Staff: R. Lee)
- E. Resolution Authorizing an Agreement with Marsha Hovey, LLC for Emergency Management Consulting Services and Project Management (Staff: C. Cahill)
- F. Resolution Authorizing an Agreement with Metropolitan Planning Group for Consultant Services for the General Plan Circulation and Scenic Roadways Element Update Project (Staff: D. Pedro)
- G. Notification of Fast Track Approval: LANDS OF LAM & CHANN; 24100 Hillview Road; File #297-11-ZP-SD-GD; A request for a Site Development Permit for a 5,118 square foot two story new residence. CEQA Review: Categorical Exemption per Section 15303(a). (Staff: D. Pedro)

- Appeal Deadline: August 1, 2012 at 5:00 p.m.

- H. Resolution Awarding a Contract to WRECO to Provide Topographical Survey, Geotechnical Investigation and Design Services for Page Mill Road Erosion Improvements (Staff: R. Chiu)
- I. Resolution Awarding a Contract to Stoloski & Gonzalez, Inc. for the Hilltop Drive Drainage Improvement Project (Staff: R. Chiu)
- J. Resolution Awarding a Contract to G. Bortolotto & Co., Inc. for the 2012 Pavement Rehabilitation and Drainage Improvements Project (Staff: R. Chiu)
- K. Resolution Accepting Dedication of Right-of-Way; LANDS OF RAO; 26005 New Bridge Drive (Staff: R. Chiu)
- L. Resolution Accepting Grant of Pathway Easement; LANDS OF RAO; 26005 New Bridge Drive (Staff: R. Chiu)
- M. Rejection of Claim – Lester Lee (Staff: D. Padovan)

#### 4. **PRESENTATIONS FROM THE FLOOR**

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

#### 5. **PUBLIC HEARINGS**

##### ➤ City Council Ex Parte Contacts Policy Disclosure

- A. OLIVE TREE HILL ANNEXATION; Hearing to Consider Adoption of a Resolution to Approve Annexation for the Unincorporated Olive Tree Hill Area Consisting of Approximately 25 Unincorporated Parcels (31.7 acres) Bounded by the Town of Los Altos Hills to the West, North, and East and to the South by an Unincorporated Portion of Santa Clara County, Encompassing 24809, 24898, 24892, 24860, 24808, 24802, 24837, 24855, 24863, 24871, 24877, 24899, 24886, 24874 Olive Tree Lane, 10956, 10944, 10933, 10955, 24797, 24795, 24793, 24791 Northcrest Lane, 10925, 10921, 10919 Stonebrook Drive. (Staff: D. Pedro)
- B. LA LOMA ANNEXATION; Hearing to Consider Adoption of a Resolution to Approve Annexation for the Unincorporated La Loma area, Consisting of One (1) Parcel (8.10 acres) of Residentially Developed Land Bounded by the Town of Los Altos Hills to the West, North and East and to the South by Mid-Peninsula Open Space District. (Staff: D. Pedro)

- C. Resolution Requesting the Santa Clara County Tax Collector Collect Delinquent Sewer Charges, the 2012-2013 Sewer Service Charges and Contractual Assessment District Charges for both Palo Alto and Los Altos Sewer Basins (Staff: R. Chiu)

## **6. ONGOING BUSINESS**

- A. Town Goals 2012 – Personal and Public Safety for All Residents
  - 1. Update on the Activities of the Silicon Valley Bicycle Coalition (Mayor Larsen)
  - 2. Update on Alternate EOC Location (Vice Mayor Waldeck)
  - 3. Update on to Matadero Creek Erosion Next to Page Mill Rd (Staff: R. Chiu)
- B. Review of City Council August Meeting Schedule (Staff: D. Padovan)
- C. Resolution Awarding a Contract for the Elena Road Slope Improvement Project (Staff: R. Chiu)

## **7. NEW BUSINESS**

- A. Introduction of an Ordinance Amending Title 6, Chapter 1 Article 6 of the Los Altos Hills Municipal Code, Titled “Dangerous and Wild Animals” (Staff: C. Cahill)

Motion to Waive Reading

Motion to Introduce the Ordinance

- B. Exemption Request for the Term of the Pathways Committee Chair (Staff: D. Padovan)
- C. Community Service Agencies Grant Funding Allocation (Staff: R. Stout)
- D. Amendments to the City Council Adopted Employee Classification and Compensation Plan (Staff: R. Stout)
- E. Approval of a Policy for New Sewer Capacity Allocation in Area A5 as shown in the Santa Clara County - Los Altos Sanitary Sewer Agreement dated August 1968 (Staff: R. Chiu)
- F. Utility Underground Policy - Request for Town Rule 20A Funds for PG&E Engineering Services (Staff: C. Cahill) – *wording corrected with Revision No. 2*

## **8. REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES**

- A. Ad Hoc Fence Committee Status Update (Staff: D. Pedro) - *added with Revision No. 1*

## **9. STAFF REPORTS**

- A. City Manager

- B. City Attorney
- C. City Clerk
- D. Planning Director

## **10. COUNCIL INITIATED ITEMS**

- A. Consideration of Council Support for the Santa Clara Valley Water District Tax Ballot Measure (Mayor Larsen)
- B. Status of Ad Hoc Committee to Review Purissima Hills Water District (Council Member Radford)
- C. Consideration of Professional Architectural Review Services for New Residences and Major Additions (Council Member Mordo)
- D. Consideration of a Joint Meeting with the Los Altos City Council (Mayor Larsen) – *added with Revision No. 2*

## **11. ADJOURNMENT**

### **ASSISTANCE FOR PERSONS WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-2222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72 hours in advance of the meeting. A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers.

The Council may take action on any agenda item in any manner deemed appropriate by Council.